

# GOVERNMENT WOMEN'S POLYTECHNIC COLLEGE

KOTTAKKAL

## AICTE Mandatory Disclosure

1. AICTE Perm. Institution No. : 1-475155741

Period of Last approval : 2021-22

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### 2. Name of the Institution

Name of the Institution : GOVT. WOMEN'S POLYTECHNIC COLLEGE, KOTTAKKAL  
Address of the Institution : PUTHUPARAMBA, MALAPPURAM Dt., KERALA  
City & Pin code : KOTTAKKAL 676501  
State/UT : KERALA  
Phone number with STD code : 0483 2750790  
Fax number with STD code : 04832750790  
Office hours at the Institution : 9.00AM to 05.00 PM  
Academic hours at the Institution : 9.00 AM TO 4.10 PM  
Email : [gwptckottakkal@gmail.com](mailto:gwptckottakkal@gmail.com)  
Website : [www.gwptck.ac.in](http://www.gwptck.ac.in)  
Nearest Railway Station (dist in Km) : Tirur (15 KM)  
Nearest Airport (dist in Km) : CALICUT 30 KM



### 3. Type of Institution

Type of Institution : Government  
Category (1) of the Institution : NA  
Category (2) of the Institution : NA

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### 4. Name of the organization running the Institution

Name of the organization running the Institution : Department of Technical Education  
Type of the organization : Government Department  
Address of the organization : Directorate of Technical Education, Thiruvananthapuram  
Registered with : NA  
Registration Date : NA  
Website of the Organization : [www.dtekerala.gov.in](http://www.dtekerala.gov.in)

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### 5. Name of the Affiliating University

Name of the affiliating University : State Board of Technical Education  
Address : Kaimanam, Thiruvananthapuram  
Website : [www.sbte.kerala.gov.in](http://www.sbte.kerala.gov.in)

Latest affiliation period : 2021-22

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## 6. Name of Principal / Director

Name of Principal / Director : Mohamed Shareef K P  
Exact Designation : Principal  
Phone number with STD code : 04832 750790  
FAX number with STD code : 04832 750790  
Email : [shereefkp@yahoo.com](mailto:shereefkp@yahoo.com)  
Highest Degree : ME  
Field of specialization : Electronics & Communication

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## 7. Governing Board Members

Chairman : Dr. K. Najeeb  
Director,  
SPFU, DTE, TVM

Member Secretary : Mohamed Shareef K P  
Principal, Govt. Women's Polytechnic  
College Kottakkal

Member (Ex-Officio) – Representing Govt. (Higher Education Department) : Joint Secretary/ Deputy Secretary  
Higher Education Department  
Govt. of Kerala

Member (Ex-Officio) – Representing Govt. (Finance Department) : Finance Officer  
District Collectorate, Malappuram

Member (Ex-Officio) – Representing AICTE : Regional Director  
All India Council for Technical Education  
Thiruvananthapuram

Member (Ex-Officio) – Representing SBTE : Senior Joint Director (PS)  
Directorate of Technical Education  
Thiruvananthapuram

Member – Representing Industry : Usha C  
Deputy GM, (AMC), ITI Ltd Palakkad

Member – Representing Industry : Khadeeja P M  
Dy. GM, Kerala Electrical and Allied Engineering  
Co Ltd., Malappuram

Member – Representing GWPC Kottakkal : Jayasri T S  
Head of Department  
Electronics and Communication Engineering

Member – Representing GWPC Kottakkal : Dr Ferose P M  
Head of Department  
Computer Application and Business Management

## 8. Academic Advisory Body

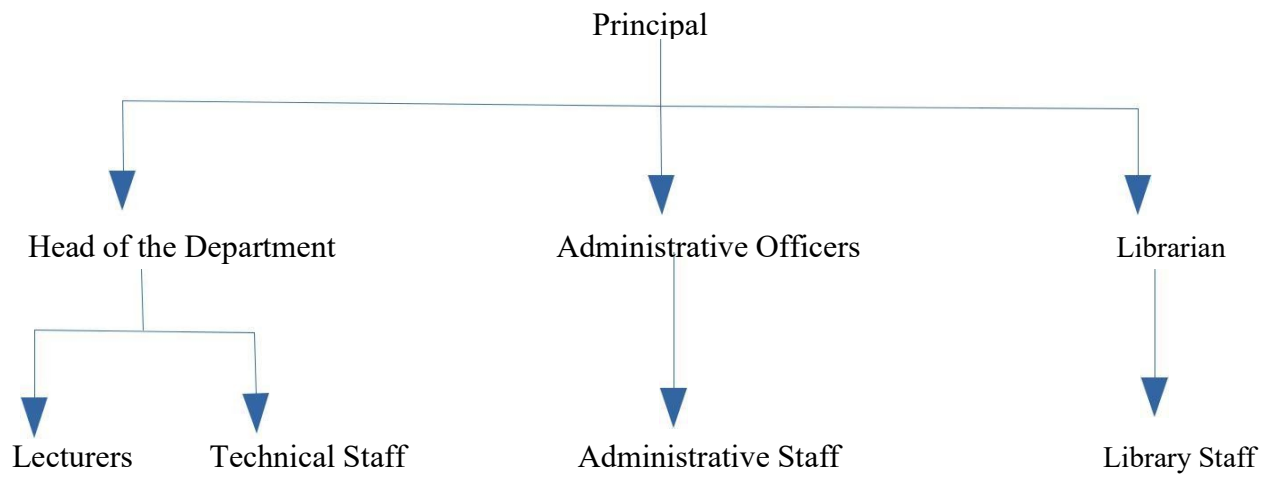
1. Mohamed Shareef K P, Principal
2. Regi Saroj, HOD, Dept. of Electronics Engineering
3. Jayasri T S, HOD, Dept. of Electronics & Communication Engineering
4. Sindhu S, HOD, Dept. of Electronics & Instrumentation Engineering
5. Instrumentation Engineering
6. Dr.Ferose P M, HOD, Dept. of Computer Application & Business Management
7. Hedayathulla K V , Workshop Foreman, Dept. of Mechanical Engineering

Frequency of meetings & date of last meeting: Twice in a Year

## 9. NBA Accreditation Status:

- 1 Name/ List of Programmes/ Courses Accredited : NIL
- 2 Applied for Accreditation : Under Processing
  - A. Applied but Visit not happened
  - B. Visit happened but result awaited
- 3 List of programmes / courses Not Applied : Electronics Engineering,  
Electronics & Communication Engineering,  
Instrumentation Engineering,  
Computer Application & Business Management.

## 10. Organization Chart



## 11. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. Twice in a semester, the students provide the feedback of staff in the prescribed format.

## 12. Grievance Redressal mechanism for faculty, staff and students

Yes, Various Committees prescribed by AICTE/ Govt/ Dept are formed for Grievance redressal for students and staff. Online Grievance Redressal Mechanism is available in the website. Grievance Redressal Committee is implemented in the Institution.

## 13. Anti-Ragging Committee

Committee prescribed by AICTE/ Govt./ Dept is formed for Anti Ragging.

## 14. Internal Complaint Committee (ICC)

Committee prescribed by AICTE/ Govt./ Dept is formed for Internal Complaints.

## 15. Committee for SC/ST

Committee prescribed by AICTE / Govt / Dept is formed for SC/ST students.

## 16. Internal Quality Assurance Cell

Internal Quality Assurance Cell is available in the institution.

## 17. Programmes

Programmes	Number of seats	Duration
Diploma in Electronics Engineering	63	3 years
Diploma in Electronics and Communication Engineering	63	3 years
Diploma in Instrumentation Engineering	63	3 years
Diploma in Computer Application & Business Management	42	3 years

## 18. Department wise Teaching Faculty

Name	Designation	Qualification
<b>Electronics Engineering Department</b>		
Reji Saroj S M	Head of Department	M. Tech
Ahamed Mansoor K	Lecturer in Electronics	M. Tech

	Bijin E	Lecturer in Electronics	B. Tech
	Athira V E	Guest Lecturer in Electronics	M. Tech
	Sajna Kalodi	Guest Lecturer in Electronics	M. Tech
<b>Electronics and Communications Engineering Department</b>			
	Jayasri T S	Head of Department	M. Tech
	Drishya V P	Guest Lecturer in Electronics	M. Tech
	Sajna K K	Guest Lecturer in Electronics	M. Tech
	Baby Shyfiya K	Guest Lecturer in Electronics	M. Tech
	Ramya Krishna	Guest Lecturer in Electronics	M. Tech
<b>Instrumentation Engineering Department</b>			
	Sindhu C	Head of Department	M. Tech
	Shyju C	Lecturer in Instrumentation Engineering	B. Tech
	Ribinraj p v	Lecturer in Instrumentation Engineering	M. Tech
	Siji	Lecturer in Instrumentation Engineering	M. Tech
	Jisha R. C.	Guest Lecturer in Instrumentation Engg.	M. Tech
	Dineesh Kurian	Lecturer in Instrumentation Engineering	B. Tech
<b>Computer Application and Business Management Department</b>			
	Dr. Ferose P M	Head of Department	Bcom, MBA, Ph D
	Abdurahiman C	Lecturer in Business Management	MBA, MA English., MA Economics
	Bindhu K	Lecturer in Commerce	M. Com., B. Ed. SET
	Fowsiya Mol K J	Guest Lecturer in B Business Management	MBA, MA psychology
	Mohammed Irshad V	Guest Lecturer in Business Management	M. com, B.Ed, Net

<b>General Department</b>		
Ravikumar K	Physical Instructor	MPE
Nisha M	AP in Physics	M.Sc, Ph D
Sangeetha C	AP in Chemistry	M. Sc, Ph D
Bindhu Josheph	AP in English	M.A., B. Ed
Abdul Saleem V A	AP in Mathematics	M. Sc., B. Ed. NET
<b>General Workshop</b>		
Hedayathulla K V	Workshop Foreman Mechanical Engg.	Diploma in Mechanical Engg.

<b>18</b>	<b>Admission</b>	Department of Technical Education, Kerala conducts admission to various polytechnic colleges in the state through a Single Window Admission System. For Prospectus and other details visit: <a href="http://www.polyadmission.org">http://www.polyadmission.org</a>
	Fees in rupees	Fees in rupees Admission Fee : 220 (At the time of Admission) TuitionFee:830(EverySemester) Special Fee : 780 (Every Year, at the beginning of odd semester). P.D : 600 (Every Year, at the beginning of odd semester). Students Amenities Fee: 350 (Every Year, at the beginning of odd semester). Caution Deposit : 1000 (At the time of Admission)Number of Fee Waivers offered Admission Calendar April to June Every Year PIO quota : No
<b>19</b>	<b>Infrastructural information</b>	
	Classroom/Tutorial	12

	Room facilities	
	Laboratory details	8
	Computer Centre facilities	Yes. Common computing facility
	Library facilities	No of Titles: 9649 No of Volumes : 11431 No of National Journals: Computerised with Koha Library Management Software
	Auditorium / Seminar Halls / Amphi	Yes
	Cafeteria	Yes
	Indoor Sports facilities	No
	Outdoor Sports facilities	Yes
	Gymnasium facilities	Yes
	Facilities for disabled	Yes
<b>20</b>	Girls Hostel	Yes
	Medical & other Facilities at Hostel	Yes
<b>21</b>	<b>Academic Sessions</b>	June – October (Odd Semester) October – November (Examination – Odd Semester) November – March (Even Semester) April – May (Examination – Even Semester)
	Examination system, Year / Semester	Semester System
	Period of declaration of results	January (Even Semester) June (Odd Semester)
<b>22</b>	<b>Counseling and</b>	



	<b>Monitoring</b>	
	Counseling / Mentoring	Yes
	Career Counseling	Yes
	Medical facilities	Yes
	Student Insurance	Yes
<b>23</b>	<b>Students Activities</b>	
	Students Activity Body	College Union
	Cultural Activities	College Arts Festival, Inter Polytechnic Arts Festival etc
	Sports Activities	College and Inter Polytechnic Games and Athletics Meet
		<ul style="list-style-type: none"> <li>• National Cadet Corps (NCC)</li> </ul>
		<ul style="list-style-type: none"> <li>• National Service Scheme (NSS)</li> </ul>
		<ul style="list-style-type: none"> <li>• Career Guidance and Placement Unit (CGPU)</li> </ul>
		<ul style="list-style-type: none"> <li>• Community Development through</li> </ul>
		<ul style="list-style-type: none"> <li>• Polytechnics(CDTP)</li> </ul>
		<ul style="list-style-type: none"> <li>• Innovation and Entrepreneurship</li> </ul>
		<ul style="list-style-type: none"> <li>• Development Club (IEDC)</li> </ul>
		<ul style="list-style-type: none"> <li>• Testing Centre</li> </ul>
		<ul style="list-style-type: none"> <li>• Continuing Education Cell (CEC)</li> </ul>
		<ul style="list-style-type: none"> <li>• Finishing School</li> </ul>
		<ul style="list-style-type: none"> <li>• Visiting Faculty Scheme</li> </ul>
		<ul style="list-style-type: none"> <li>• Scholar Support Programme</li> </ul>

	Magazine / Newsletter	College Magazine will be published every year
	Technical activities / Tech Fest	Yes
	Industrial Visits / Tours	Yes
	Alumni activities	Yes
<b>24</b>	<b>Information Officer for RTI</b>	
	Name of the Information Officer	Shahul Hameed K
	Designation	Senior Superintendent
	Phone number with STD code	0483 2750790
	FAX number with STD code	
	Email	gwptckottakkal@gmail.com